



Projects

Student Design Awards 2012/13

Entry Form: Current students

New graduate candidates should download the appropriate form from the website

Unless registering online, this Entry Form(s) and Entry Fee(s) should be sent to:

RSA Student Design Awards Registrations 8 John Adam Street LONDON WC2N 6EZ UK

Do not send your Entry Form and Entry Fee to Brooks Transport with your entry. Entries will not be judged if we do not receive a completed Entry Form and Entry Fee.

Deadline for Entry Form(s), Fee(s) and Submission of Work: Friday 22 March 2013

Entry Fee The Entry Fee is £35.00 (this is inclusive of VAT) per entry (individual or team entries). Cheque or postal order only. Credit card payments are only accepted with online registration.

Make cheque or postal order payable to: RSA (No. 1 Account). Please write the name(s) of the entrant(s) and project entered on the back of the cheque and ensure that a separate Entry Form is completed for each entry being submitted and the cheque/postal order is securely attached (please do not staple cheques and postal orders to Entry Form). Entrants from overseas colleges should pay their Entry Fee by Sterling cheque or draft, drawn on a UK bank.

For queries regarding entry fees contact RSA Design on +44 (0)20 7451 6845

RSA Projects Student Design Awards 2012/13 Entry Pack: Current students Website: www.thersa.org/sda Email: design@rsa.org.uk

Please complete this form only if you are registering by post. Online registration and fee payment will be available from early January 2013 at www.thersa.org/sda.

It is important you read the Guidelines & Conditions for Entry for tutors and all candidates, before completing and signing this form.

Please write in BLOCK CAPITALS

Candidate name

College/University name

Please complete all six sections in BLOCK CAPITALS

1 - Payment method details Essential - please tick relevant payment method and fill in details

Form with checkboxes for Personal cheque number, College cheque number, College purchase order number, Postal Order number, Bank draft number (overseas entries) and Bank Sort Code fields.

2 - Project details Essential - please tick one box to indicate the project you have entered. If you enter more than one project, a separate Entry Form & Fee for each will be required.

Form with checkboxes for project categories: Workplace 2030, Circular City, Valuing Water, Improve Water Environments, Social Insurance, Speaking of the Spiritual, Change Makers, The Good Journey.

Is this a team project? Please tick Yes No If Yes then enter the names of other team members below - each member must submit both pages of a separate form

How long did you spend on the project?

Did you work on the project - please tick as part of you course work? or independently?

3 - Personal details If any of your details change please inform RSA Design

Form for personal details including Title, First name, Surname, Date of birth, and College/University.

Term-time address - Essential

Form for term-time address including Postcode, Country, Phone/Mobile, and Email.

Permanent address - Essential if different from term-time address

Form for permanent address including Postcode, Country, and Phone/Mobile.

4 – Educational background

List in order of date any schools/colleges at which you have studied since completing secondary education

Year(s) e.g. 2006-08	School/College

Your present course – please tick relevant box MA BA HND

If other please specify

Title of course – in full – do not use acronyms

Main study area

Normal length of course Years

In which year are you studying? – please tick relevant box 1st 2nd 3rd 4th

What qualifications do you hold already relating to design, if any?

Work experience – state in brief what relevant practical industrial experience you have, if any

5 – Student declaration

I wish to enter the above competition and hereby certify that the above particulars are true and that the designs I have submitted are original and have been executed by me since September 2012. I have read and agreed to the conditions for entering RSA Student Design Awards as outlined in the relevant Guidelines & Conditions for Entry for tutors and all candidates

Signature Date

6 – Tutor declaration

This part of the Entry Form must be completed by your tutor in order for your entry to be judged. The tutor named below will be notified if you are short-listed for interview.

Please complete in BLOCK CAPITALS

Tutor name

Position/Department

Head of Department

College/University – in full – do not use acronyms

College/University address

Postcode – Essential Country

Phone Fax

Email

I certify that – enter student's name

is a bona fide student, whose work is of a sufficiently high standard for submission to this international competition. I recommend this student for consideration for an award and wish to make the following comments to assist the jury in its assessment of the above student. **Please do not omit this section** – your comments are valuable to the jury in helping to assess your student for an award.

(please continue on separate sheet as necessary)

Signature Date



Projects

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Label: Current students

New graduate candidates should download the appropriate form from the website

This label must be securely fixed to the back of **all** items submitted in the bottom left hand corner

Project number Essential – please tick relevant box

- 001 **Workplace 2030**
- 002 **Circular City**
- 003 **Valuing Water**
- 004 **Improve Water Environments**
- 005 **Social Insurance**
- 006 **Speaking of the Spiritual**
- 007 **Change Makers**
- 008 **The Good Journey**

Please complete in BLOCK CAPITALS

Candidate name

Tutor name

Department

College/University name – in full – do not use acronyms

College/University address – the address to which the work will be returned

College/University postcode – Essential

Country

Submission details – please enter figures

Total number of boards submitted:	Number of this board:
.....

Have you submitted a sketchbook? Yes No

Have you submitted a report(s)? Yes No

Have you submitted a CD or DVD? Yes No

If other please specify



Projects

Student Design Awards 2012/13

Return of work form: Current students

New graduate candidates should download the appropriate form from the website

This form must be included at the time of submitting entries to:

Brooks Transport Services Ltd
Unit 2/15
Second Avenue
Bluebridge Industrial Estate
Halstead
ESSEX
CO9 2SU
UK

If you have any queries please phone RSA Design +44 (0)20 7451 6845

To be completed by the Tutor Please complete in BLOCK CAPITALS

College details

Tutor name
Full address details to which work will be returned
Department
College/University name - in full - do not use acronyms
College/University address
College/University postcode - Essential
Country
Contact telephone number - including std/international code

Student details Essential - please copy and complete additional forms as necessary

Please list below all students you have entered for the Student Design Awards 2011/12

Table with columns: Student name(s), Project number/name. Example row: e.g. John Brown, 0, 0, 2, Circular City

Student Design Awards 2012/13

Guidelines & Conditions for Entry for tutors & all candidates

Eligibility

The competition is open to current students and new graduates.

- 1 Candidates may be undergraduate or postgraduate engaged on courses at a college or university, or those who graduated in Spring/Summer 2012
- 2 Candidates who are contracted to work for a company after graduation may not be eligible for some internships
- 3 Work expressly carried out in response to RSA Student Design Awards 2012/13 only may be submitted; existing project work is not acceptable

Entries from countries other than the UK

We welcome entries from candidates outside the UK but additional funding is not available to pay for travel and accommodation costs where they are short-listed for interview. We will pay up to the amount of £60.00 (this is inclusive of VAT) only.

Submissions

All art work should be submitted on lightweight card (no larger than A3, at least 500gsm). The back of each item (e.g. flat work, sketchbook, CD) must bear an RSA Student Design Awards 2011/12 label. Where submitted, CDs / DVDs must be in a case and please indicate whether for Mac or PC. One sketchbook only may be submitted by each candidate. Statements longer than 250 words will not be judged.

Any piece of work which has not been labelled may not be judged or returned to its owner. There should be no signature or writing identifying the candidate on the front of the sheets. Work submitted in plastic sleeves or folders, or on foam board, mounted on metal, wood, perspex or in boxes or containing dangerous material will not be judged.

Deadlines

The submission period for all **RSA** Student Design Awards 2012/13 projects is any weekday between **Monday 11 February–Friday 22 March 2013**.

Please note the address for receipt of work

Entries should be sent or delivered to:

Brooks Transport Services Ltd
Unit 2/15 Second Avenue
Bluebridge Industrial Estate
Halstead, ESSEX
CO9 2SU
UK

Telephone +44 (0)1787 476624.

Entries will be accepted from **Monday 11 February to Friday 22 March 2013 between 08:00-17:00hrs**, excluding weekends – entries arriving after this time will not be accepted.

Registration and payment must be received on or before 22 March 2013. Online registration will be available from January 2013 at www.thersa.org/sda. If applying by post, please send in your Entry Form and Fee to the RSA and should arrive no later than Friday, 22 March 2013.

Send to: RSA Student Design Awards Registrations, 8 John Adam Street, London WC2N 6EZ, UK.

Points to remember

- 1 Brooks Transport Services Ltd is equipped to store up to A2 folders only, and work should be submitted on A3 boards
- 2 all work should be firmly attached to the boards. Please do not attach sharp objects, or any material that may be damaged during postage or handling
- 3 work should be mounted on one side of a board only; do not attach reports to back of boards. Any work on the back of a board will not be seen by the jury
- 4 work should not be submitted in plastic sleeves or folders (or other wrapping), or on foam board
- 5 please **do not** submit elaborate hand-made or expensive folios containing submissions; the jury will not see these as they do not form any part of the project
- 6 models should not be submitted at the first stage
- 7 candidates should ensure that they comply with the **Submission requirements** for each project (see details within each project brief). Failure to do so may result in disqualification

Safety of work

While taking every reasonable precaution to safeguard all designs submitted and while ensuring that all work is suitably wrapped for transit by Brooks Transport Services Ltd on completion of the competition judging, the RSA or its agents accepts no responsibility for the loss of, or damage to material either while on their premises or in transit. Candidates are advised to keep digital copies and/or take photographs or photocopies of their work as a safety measure.

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Intellectual property

The intellectual property rights (patents, registered designs, unregistered design right, copyright, etc.) of all designs submitted in the competition remain with the candidate. If any sponsor wishes to make use of the work submitted in the competition, a licence or transfer must be negotiated with the candidate. Whilst the **RSA** claims no intellectual property rights, it does reserve the right to retain designs for exhibition and publicity purposes and to reproduce them in any report of its work, the online exhibition and other publicity material (including the **RSA** Student Design Awards website). In the case of work carried out during an Internship, different conditions will apply. Candidates should note that certain intellectual property rights (e.g. patents) may be irrevocably lost if action to register them is not taken before any disclosure in exhibitions, press material etc.

Important note for tutors/ candidates: Return of work

All work (except short-listed entries) will be returned soon after the first round of judging. All candidates who are short-listed will be informed by letter. The work of short-listed candidates who are not award winners will be returned after the announcement of winners has been made. The work of winning candidates will be retained for publicity purposes and returned by July 2013.

A **Return of Work** Form must be included at the time of submitting entries to Brooks Transport Services Ltd in order to ensure the return of entries. The **Return of Work Form** is available as part of this Entry Pack.

The **Return of Work Form** will provide the information for the address label for each parcel, so please take care to complete it in full in order to ensure the safe return of any work submitted. Candidate work will not be returned unless a Return of Work Form accompanies it to Brooks Transport Services Ltd.

If you have any queries, please call:
+44 (0)20 7451 6845
or email: design@rsa.org.uk
or visit: www.thersa.org/sda

Judging

RSA Student Design Awards project juries consist of practising designers and representatives from industry, education and other sponsoring organisations. The judging of each project takes place over two meetings. At the first meeting, the juries view all the submissions and draw up a short-list which demonstrates potential creative ability within the constraints set out in the project brief. Short-listed candidates are invited for interview at which they will discuss their competition entry. Full Portfolio work and plans for the use of an award may also be discussed.

Juries are also able to make constructive criticisms of each candidate's portfolio and offer advice. Juries are asked to make an award only when they are entirely satisfied with the design ability of the candidate. **RSA** Design reserves the right to withhold or divide any of the awards offered, particularly where the entries are not considered to have reached a suitable standard. In all cases the judges' decision is final and no correspondence will be entered into by the RSA.

Internships

Some awards enable winning candidates to spend time working in commercial or industrial organisations on design related projects. Internships offer paid work experience and can be a valuable introduction to a winner's chosen field of design. Details of these awards are available on each brief and on the website.

Cash Awards

Cash Awards allow the winning student to use their prize towards funding further study, travel to research design in other countries, equipment, business start-up costs or any other purpose agreed with the sponsor and the RSA. All awards must be claimed and used within six months of being given.

Fellowship of the RSA

All candidates who win an award via the **RSA** Student Design Awards programme will be offered free Fellowship of the RSA valid for one year. Fellows receive the Journal containing reports of **RSA** lectures, projects and other activities. In addition, they are entitled to attend any of the **RSA**'s lectures, can use the facilities of the Society's London house and may also register on the Fellows only part of the **RSA** website www.theRSA.org where they can partake in discussion forums etc.